

Minutes
Summer Reach Board of Trustees Business Meeting
September 16, 2023, 8:30AM

Attendance:

Board members: Gary Benink, Cathy Kelso, Larry Sinsimer, Mike Malone, Paul Anderson

Minutes:

- Approved (5/0) Board Meeting August 21, 2023 Minutes
- Approved (5/0) Board Business Meeting August 24, 2023 Minutes

Financial:

- T-Bills
 - o Renewals Approved (5/0)
 - T-Bill maturing August - purchase T-Bill in Sept for 6 mo, 65K long term reserve
 - T-Bill maturing August - purchase T-Bill in Sept for 1 yr, 30K working capital reserve
- Monthly Financials presented by SR Treasurer, Larry, August approved (5/0)
 - o 1 Repair expense (~\$3400 leak repair) to be changed to Repairs from Sump Pump category

Contracts:

- Landscaping & Snow Removal – ongoing RFP (request for proposal) process
 - o Onsite walk around with vendors in Sept.
 - o Pending receipt of bids

Committees:

- Reserve Study Committee (RSC)
 - o Sept. 18th meeting
 - o Liaisons Larry & Gary

Asphalt Cracks & Line Painting:

- Completed

Detention Basins:

- Largest basin needs repair – drain alignment, getting quote
- Other basins - planning for weed removal

Storm Drains/Trap Cleaning:

- Scheduled to start after fire hydrant flushing Sept 20th (Hoadley & Sons)

Fire Hydrant Flushing:

- Scheduled to start on Sept 20th (Hoadley & Sons)

Abutting Property:

- Proposal Withdrawn in September; no longer on the town meeting schedule

Master Insurance:

- Renewal completed; effective 9/11/2023 with \$50K per unit deductible
- Insurance is the 1st Agenda item at the Open Board Meeting Tuesday, September 19th @ 6PM

Repairs & Drainage Work:

- Approved (5/0) the following
 - o Behind 29 Founders
 - o 38 Gristmill
 - o Between 25 & 23 Founders
 - o Junction Box drainage near 6 & 8 Ardmore
 - o Drain near 12 & 14 Danforth

Clubhouse Library Rug Replacement Project Plan:

- Ordered Rug per the community preference of 2 options

Pool Door Lock:

- Ordered Pool Door Lock

Modification Requests:

- Approved (5/0) the following including Landscaping Modification Requests
 - o 27 Danforth Lane
 - o 24 Danforth Lane (written request)
 - o 2 Danforth (basement window cover)

Meeting adjourned at 9:43AM

Next Open Board Meeting Tuesday, September 19th @ 6PM in the Clubhouse