



**Summer Reach Condominium Trust
Board of Trustees Meeting Minutes
Saturday, June 18, 2022, at 1:30pm**

Attendees

Board of Trustees: Paul Anderson, Gary Benink, Cathy Kelso, Mike Malone, Larry Sinsimer

Board welcomed Cathy Kelso to the Board of Trustees. After discussion the Board voted unanimously for the following reorganization of the Board of Trustees for the 2022-2023 year.

- Chair – Larry Sinsimer
- Vice Chair – Gary Benink
- Treasurer – Paul Anderson
- Recording Secretary – Mike Malone
- Board Member – Cathy Kelso

Board reviewed Committees and voted unanimously to approve the following as liaisons to represent the Board for the 2022-2023 year.

	<u>Primary Liaison</u>	<u>Secondary Liaison</u>
➤ Insurance	Mike Malone	Gary Benink
➤ Finance	Cathy Kelso	Paul Anderson
➤ Garden	Larry Sinsimer	Cathy Kelso
➤ Landscape	Cathy Kelso	Mike Malone
➤ Pool	Larry Sinsimer	Gary Benink
➤ Systems & Infrastructure	Gary Benink	Paul Anderson
➤ Social	Larry Sinsimer	Mike Malone
➤ Summer Reach Website	Cathy Kelso	Gary Benink
➤ Design Review	Mike Malone	Larry Sinsimer
➤ Reserve Study	Mike Malone	Gary Benink
➤ Handbook	Paul Anderson	Cathy Kelso

Old Business

- **Landscape** -Reviewed Landscape work list for Tomasi
- **32 Danforth sinkhole repair work** – Board awaiting adjusted estimate from Gabriel Construction before proceeding with approved work.
- **RGR bills**-Reviewed- need clarification on charged items- need update on Budget and Website from RGR

- **Finance Committee** discussion was held regarding RGR accounting protocol and finance committee recommendations. Meeting will be set up between RGR, Finance Committee and Finance Committee Board Liaisons.

New Business

- **Landscaping and Modification Requests**
 - **29 Founders Way (Porch)** Approved with a 4-0-1(Cathy Kelso abstained) vote with the condition that downspouts are placed underground.
 - **38 Walker Way (Landscape)** Approved as presented with a 5-0 vote
 - **36 Walker Way (Landscape)** Approved as presented with 5-0 vote
 - **2 Danforth Lane (Landscape)** Approved as presented with a 5-0 vote
 - **14 Admore Lane (Porch)** Approved as presented with a 5-0 vote
 - **11 Danforth Lane (Porch)** Approved pending receipt of Signed Addendum and insurance form with a 5-0 vote
 - **11 Gristmill Road (Landscape)** Approved pending receipt of insurance form with a 5-0 vote
 - **12 Danforth Lane (Patio)** Approved pending receipt of insurance form listing owners and with the condition that the middle downspout goes underground to gravel/stone discharge in back yard of 12 Danforth with a 5-0 vote
 - **33 Danforth Lane (Landscape)** Approved as presented with a 5-0 vote
- **Other**

Board voted unanimously to accept a \$1,000 check from Paul Malone to return unused funds that were reimbursed by contractor for crack repairs to basement (Transition work). Money will be deposited and added to the 2022 Budget under the Transition Budget Line.

Respectfully submitted by Mike Malone, Recording Secretary