



SUMMER REACH

SUMMER REACH CONDOMINIUM TRUST

Social Committee Charter

PURPOSE:

The Summer Reach Board of Trustees (BOT) has authorized the establishment of the **"Social Committee"**. This Committee shall provide a resource to investigate, create, develop, and deliver social events for the Summer Reach Community. The Committee shall act in an advisory capacity to the Board. The Committee shall have no decision-making authority on behalf of Summer Reach Condominium Association.

RESPONSIBILITIES:

- The Committee shall develop activities, and events for the purpose of bringing our community together. Events might include, Summer BBQ's, team leagues, game nights, etc.
- The Social Committee will set all parameters of the event(s), advertise the event to the community, create groups as necessary for the execution of said event, secure location for event, provide setup and cleanup, collect fees associated with the event, and set any other policies or procedures necessary to the success of the event.
- The Social Committee, from time to time, may conduct raffles or other fundraising at their events. The monies shall be collected and used only for the explicit purpose of supporting the Social Committee and it's future events. Monies collected by the Social Committee shall be turned over to the The Board of Trustees Treasurer, to be held in a separate account for the Social Committee. The Social Committee will have access upon request to these funds to be used for any Social Committee event.
- In addition, the Social Committee will establish a group called *The Caring Committee*. The purpose of this group is to provide outreach and, if desired by the effected couple or person, services to the Summer Reach Resident(s) who, due to illness or death, is in need of assistance.

Below are the responsibilities and scope of work for this group:

- a. The Social Committee shall appoint one member from the Social Committee each year, to act as the primary Outreach Coordinator for the Community.
- b. Upon notification of a Summer Reach Community member's illness or death, the Outreach Coordinator will call, explain the purpose of the Caring Committee, and ask several questions to ascertain whether and what assistance the bereaved spouse or partner would like from our community. *NOTE: A script will be written by the Care Committee to be utilized by the Outreach Coordinator for every outreach. This will ensure that all residents are treated equally.*
- c. The Care Committee will establish a plan of assistance. This plan will include:
 - i. Discreetly gather volunteers and resources to help.
 - ii. Creating an online calendar to set up all needs (eg. dog walking, meals, transportation, coverage, housekeeping, etc.)
 - iii. The Care Coordinator will take responsibility of organizing, editing, and updating the online calendar.

COMMITTEE STRUCTURE and TERMS

The Social Committee shall be established by the BOT at the meeting following the Annual Meeting and Election and shall serve until the following Annual Meeting and Election. The Social Committee shall be comprised of community resident volunteers and is open to any Summer Reach Condominium Trust Unit Owner. The committee may vote to establish committee roles, (chairman), as deemed appropriate. Committee positions shall be voted by the committee membership. The committee shall meet as frequently as necessary. Minutes shall be kept of all meetings of the committee.

AUTHORITIES

All committee members shall serve at the will of the BOT. The BOT has the right and authority to disband and discontinue any committee or subcommittee, as well as appoint or dismiss any committee member or subcommittee member, with or without cause.

RELATIONSHIP TO THE BOARD

The Committee shall be an advisor to the BOT and a Committee report shall be provided to the BOT. The BOT shall designate 2 board members to serve as liaison between the BOT and the Pool Committee at its discretion provided, however, that such designee shall not assume the position of chair.

RELATIONSHIP TO MANAGEMENT

Management shall work with the committee to provide advice and recommendations from a management perspective to ensure that actions taken are consistent with the governing documents and may provide administrative support as required.

COMPLIANCE

The Social Committee is not authorized to financially or legally obligate the Condominium Association in any manner (i.e. contract for services, hire contractors, borrow money, purchase equipment or supplies, or approve such request on behalf of the BOT).

The Social Committee may only communicate their recommendations through the board's liaison and recommendations shall not be disseminated to the residents unless authorized by the BOT.

The BOT also has the right and authority to take action or make decisions with or without involving any committees and to take action and/or make decisions which are consistent with and/or contrary, in whole or in part, to any committee or subcommittee recommendations, should they see the need. The BOT also has the right to amend this Charter, should it be required.

3/3/22